



PONDICHERRY UNIVERSITY

(A Central University)

PLANNING & DEVELOPMENT SECTION
Bharat Ratna Dr.B.R. Ambedkar Administrative Building
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Shri. S. Murugaiyan
Assistant Registrar (P & D)

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PU/PD3/393/2013/ 828

Date : 27.12.2013

To

The Public Relations Officer
Pondicherry University.

Sir,

Sub : PU – Hostel at PU Campus Karaikal - Notice Inviting Expression of Interest – Reg.

I am to forward herewith a copy of the "Notice Inviting Expression of Interest for the three Hostels in Pondicherry University at Karaikal Campus" which has been approved by the Vice-Chancellor for notification in the leading newspaper as per the existing terms and conditions applicable.

Thanking you,

Yours faithfully,


(S. MURUGAIYAN)
Assistant Registrar (P&D)

Encl : As above

TERMS AND CONDITIONS FOR CATERING SERVICES FOR
PONDICHERRY UNIVERSITY HOSTELS LOCATED IN KARAIKAL

1. Catering to approximately 155 students (Boys 125 and Girls 30) is required for three hostels of Pondicherry University located in various places in Karaikal. The amount payable by the boys per day is Rs. 65/- and by the girls per day is Rs. 60/- each. This amount is not negotiable. The Caterer may submit Expression of Interest in the enclosed format for supply of good quality and hygienic food as per the menu enclosed at the prescribed rates to each student residing in the three hostels located within a distance of 4 k.m.
2. The Caterer should prepare the food for the students in his / her premises and supply to the students in the respective hostels with their own arrangement. Hostels are located within a distance of 4k.m.
3. The mess management committee of the University takes the responsibility for making timely monthly payment to the caterer on receiving the accounts for the food served in the previous month.
4. The caterer has to give in writing his willingness to prepare good and hygienic food as per the menu and supply to the students in various hostels. He shall adhere strictly to the menu with the agreed quantity and good quality which has to be offered three times a day as breakfast, lunch and dinner.
5. He shall be responsible for the cleanliness in preparation and supply of hygienic food. These are subjected to full scrutiny by authorized University officers.
6. There need to be a manager of the caterer supervising the work of supply of good quality food, who shall be available at all times when the food is being served. Food to be supplied between 7 a.m and 9 a.m – Breakfast; 12.30 p.m and 2. p.m – Lunch; 7.30 p.m and 9 p.m – Dinner. After completing the supply, the caterer should take back both the containers and utensils

7. Apart from the regular menu, he may provide extra dishes, at the request of the students for which payment may be collected by the caterers on the spot from the students. However, this should not affect the regular mess services, in quality and quantity.
8. The University has a mess committee for user participation. The mess committee is a students' representative body, chosen by the students on rotational basis to maintain standards, including quantity and quality of the menu, hygiene, good service, etc. and the caterer is bound by the decision of such committee.
9. There is a provision to offer reduction in mess charges. Reduction of charges is possible only in the following cases.
 - a. The mess member must inform in writing the caterer at least 24hrs in advance indicating dates, etc. about his / her absence from the mess.
 - b. The mess members may avail this facility only if he / she had decided to skip the mess for a consecutive period of four days and above.
 - c. Inmates going for approved out station project work with the prior sanction of the supervisor and Head of the Department will pay only 10% of the rate mentioned above during the period of such absence.
 - d. If none of the student is able to take the food served on a particular time / day due to poor quality, then proportionate reduction must be given to all students for that particular meal.
10. The Caterer cannot sublet the mess service work to any other persons / caterers.
11. The Caterer has to agree to abide by and meet all the conditions stipulated by the relevant Acts / Laws including, but not limited to the Pondicherry Shops and Establishment Act, ESI Act, Packaged Commodities Act, etc.,
12. Caterers should permit a team of officers of the University as authorized by the Registrar of the University, if required, to inspect their facilities. Final selection would be based on the results of such inspection.

13. Selected caterer will be required to deposit of a sum of Rs.25,000/- towards Performance Guarantee. Failure to comply with the above terms and conditions, would entail forfeiture of the above amount.
14. Any dispute arises, the decision of the Registrar, Pondicherry University shall be final.

MENU with the Minimum Quantity

Pondicherry University Hostels Karaikal Campus

MONDAY	IDLY (6), SAMBAR, CHUTNEY AND VADAI (1)	CHAPATI(2), KESARI , RICE, SAMBAR, RASAM, CURD, PORIYAL, AVIYAL, APPALAM, PICKLE	MASALA DOSA(1), CHUTNEY(TOMATO), CURD RICE
TUESDAY	BREAD SLICE (4), JAM, IDLY(2), SAMBAR, CHUTNEY	CHAPATI(2),RICE,KARA KUZAMBU, RASAM, CURD,POTATO MASALA , BINDI BHAJI/SNAKE GUARD, APPALAM , PICKLE	CHAPPATI(2),WHITE CHENNA MASALA, RICE, SAMBAR, APPALAM
WENDESDAY	DOSA (3), SAMBAR, CHUTNEY	CHAPATI(2), RICE, KARAMANI KOZUMBU, CHICKEN/GOBI MANCHURIAN, RASAM, CURD, PORIYAL, AVIYAL, APPALAM, PICKLE	CHAPATI(2), DHAL, RICE, RASAM, PICKLE
THURSDAY	POORI (2Set), POTATO MASALA / CHENNA MASALA Vada (1)	CHAPATI(2), PAYASAM, RICE , DAL, , RASAM, CURD, ALOO MASALA, BHINDI BHAJI, APPALAM, PICKLE	CHAPATI(2), KURUMA, BISIBALA BADH , CURD RICE, PICKLE
FRIDAY	IDLY (6), ONION CHUTNEY, SAMBAR Vadai (1)	CHAPATI(2), RICE, DAL, , RASAM, CURD,KEERAI , PORIYAL, APPALAM, PICKLE	CHAPATI(2), GREEN PEAS MASALA, RICE, SAMBAR, EGG
SATURDAY	PONGAL(2), VADAI (1), CHUTNEY, SAMBAR	CHAPATI(2), RICE, SAMBAR, RASAM, CURD, ALOO GOBI MASALA, CABBAGE KOOTU, PICKLE	CHAPATI(2), DAL , RICE, SAMBAR, PICKLE, APPALAM
SUNDAY	MASALA DOSA (2), CHUTNEY Vada (1)	CHAPATHI(2),DAL, VEG. RICE, RAITHA WITH ONION, CUCUMBER, CARROT	CHAPATI(2), POTATO GRAVY, RICE, SAMBAR, PICKLE

EXPRESSION OF INTEREST

Name of the Catering firm :

Name of the Proprietor :

Address of the firm :

PAN Card No. :

I am willing to supply good quality and hygienic food to approximately 155 students (Boys 125 and Girls 30) at the prescribed rates for three hostels of Pondicherry University at Karaikal Centre three times a day breakfast, lunch and dinner as per menu and as per terms and conditions of the Pondicherry University.

I agree to permit the officers of Pondicherry University to visit my place where facilities are available to prepare good quality and hygienic food.

Signature of the Caterer

Date :