

PONDICHERRY UNIVERSITY

Registrar's Secretariat

PU/Aca/Aca-6/2015-16/Students' Council/

11.11.2015

ELECTION FOR STUDENTS' BODIES

The notification for election to the students bodies of Pondicherry University for the academic year 2015-16 is enclosed herewith. The modalities and other conditions prescribed in the notification are in accordance with the recommendations of the Lyngdoh Committee Report communicated by the UGC pursuant to the directions of the Hon'ble Supreme Court.

All the Deans & Heads of the Departments/ Centres are requested to bring the election notification to the notice of the all the students and scholars in their respective departments /Centres.

All are requested to kindly extend their cooperation to ensure smooth conduct of the elections as per the schedule.



REGISTRAR (i/c)

To

1. All Deans /HODs /Centre Heads /Officers, Pondicherry / Karaikal/Port Blair Campus
2. The Coordinator, Community College, Pondicherry University, Puducherry.
3. The Coordinator, Community College, Pondicherry University, Mahe.

Copy to:

1. Dr.K.V. Devi Prasad, Professor & Head and Chief Election Officer, Dept. of Ecology & Environmental Studies,
2. Dr.S. Sudalai Muthu, Associate Professor & Deputy Election Officer, Dept. of Banking Technology
3. The Dean, Students Welfare
4. The Chief Wardens /Warden
5. The Officer on Special Duty, Pondicherry University
6. The Asst. Registrar, V.C.s -Secretariat
- ✓ The Systems Manager - for hosting as e-circular



PONDICHERRY UNIVERSITY

Election Notification – 2015

STUDENTS' COUNCIL

In accordance with the recommendations of the Lyngdoh Committee Report communicated by the UGC pursuant to the Supreme Court directions, Election for **Students' Council** in Pondicherry University is notified as per the modalities and schedule given below:

Modality of Election

1. There will be a single student body of the University known as **Students' Council**.
2. The mode of election will be indirect.
3. The School representatives shall be directly elected by the students of the respective schools, located in Puducherry campus. Similarly separate representatives shall be directly elected for Karaikal and Port Blair Campuses and also for Community College. The representatives of Schools/Campuses/Community College will constitute the Electoral College for electing office bearers to the Students' Council.
4. In order to give equal representation of the students, the student community has been divided into three categories. Category - I consists of the students of the first three years of Integrated courses. Category - II consists of the students of fourth and fifth years of Integrated and PG courses. Category - III consists of the Ph.D scholars.
5. The number of school representative shall be based on the strength of the students of the particular Schools/Campuses/Community College.

6. The number of representatives from each category is as follows:

Category 1 : Integrated Courses (first, second and third year students)	
Strength of the students in the School/Campuses/ Community College	No. of Representatives
Upto 400	2 (one male & one female)
401 to 800	4 (two males & two females)
801 to 1200	6 (three males & three females)
1201 to 1600	8 (four males & four females)
>1600	10 (five males & five females)
Category 2: Integrated courses (fourth and fifth year students) and PG courses	
Up to 400	2 (one male & one female)
401 to 800	4 (two males & two females)
801 to 1200	6 (three males & three females)
1201 to 1600	8 (four males & four females)
> 1600	10 (five males & five females)
Category 3: Ph.D. Scholars	
Up to 100	1 (either male or female)
101 to 200	2 (one male and one female)
201 to 300	3 (at least one male and one female)
301 to 400	4 (two males and two females)
> 400	5 (at least two males and two females)

7. The Students' Council shall have the following office bearers:

- a) **President (One)**
- b) **Vice-President (Two - one male and one female)**
- c) **Secretary (One)**
- d) **Joint Secretary (One)**
- e) **Executive members (Six —three males and three females)**

8. No person, who is not a regular student on the rolls of the university enrolled in a full time course of duration of at least one year, can take part in the election process in any capacity.

9. The elections shall be free of political involvement of any kind including affiliation to external outfits.

10. The entire process of elections commencing from the date of filing of nomination papers to the date of declaration of results including the campaign period, shall not exceed 10 working days.

11. The maximum Age limit to contest the elections shall be:

Category	Students Belonging	Age (in years) (cut-off date is the nomination date for the School Representative)	
		Minimum	Maximum
1	First three years of Integrated Courses	17 (completed)	22 (not completed)
2	Fourth and Fifth years of Integrated Courses and PG Courses	----	24 (not completed)
3	Ph.D. Scholars	----	28 (not completed)

12. The candidate contesting the election shall have no academic arrears and should have minimum 75 % attendance. The 75% of attendance of previous two semesters has to be produced. The students of first year Integrated/PG courses/Ph.D Scholars have to produce the current semester attendance. The certificate has to be produced in this regard from the concerned Head of the Department.

13. The candidate shall have one opportunity to contest for the post of President, Vice President, Secretary and Joint Secretary and two opportunities to contest for the post of an executive member. Nomination shall be filed for only one post of the office bearer at a time. If a candidate files a nomination for more than one post, his nomination for the all the posts stands disqualified.

14. The candidate shall have no previous criminal record and shall not have been subject to any disciplinary action by the university authorities.

15. The candidate must be a regular student of the university enrolled in a full time course of duration of at least one year and should not be a distance education student. The students admitted only for add on courses (evening courses) will not be eligible to participate in the election.

16. All the Ph.D. scholars who have not completed four years from the date of Ph.D. registration and on the roll to receive any of the Fellowships will be eligible to participate. The candidate who has made Pre-PhD Synopsis presentation on or before the nomination date is not eligible to contest/participate in the election.

17. The maximum permitted expenditure per candidate shall be Rs.5,000/-.

18. Each candidate shall within two weeks of the declaration of the result, submit complete and certified accounts to the university authorities, which shall be made available for any student to examine the same.
19. The candidates are strictly barred from utilizing funds from any external sources.
20. No candidate shall indulge in or abet any activity which may aggravate existing differences or create mutual hatred or cause tension between different castes and communities, religious or linguistic, or between any group(s) of students.
21. There shall be no reference or criticism to private life or public activities of the other candidates or supporters of such other candidates. No allegations shall be made or distortions of any kind resorted to.
22. There shall be no appeal to caste or communal feelings for securing votes. Places of worship within or outside the campus shall not be used for election propaganda.
23. The candidates are strictly prohibited from indulging or abetting in any or all activities which are considered to be "corrupt practices" and offences such as bribing of voters, intimidation of voters, impersonation of voters, canvassing or the use of propaganda within 100 meters of polling stations, holding public meetings during the period of 24 hours ending with the hour fixed for the close of the poll, and the transport and conveyance of voters to and from polling station.
24. No candidate shall be permitted to make use of printed posters, printed pamphlets, or any other printed material for the purpose of canvassing. Candidates may only utilize handmade posters for the purpose of canvassing, provided such hand-made posters are procured within the expenditure limit set out herein above.
25. No candidate shall carry out processions or public meetings or propaganda inside or outside the university campus.
26. The use of loudspeakers or vehicles or animals or beating drums or busting crackers for canvassing is strictly prohibited.
27. No candidate or his/her supporters shall deface or cause any damage or destruction to any property of the University, for any purpose whatsoever, under any circumstances. All candidates shall be held jointly and severally liable for any destruction/defacing of any university property.
28. The candidates may utilise only hand-made posters (not bigger than A-3 size) at the specified spaces in the campus in the following locations: Notice Boards at the Gate Nos. 1 & 2, Amutham Mess, Mother Theresa Mess, Canteens, shopping complex, Lecture Hall complexes I & II, Main Library and Students' Service Centre, Student Notice Boards of the respective campuses and community colleges.

29. The candidates shall co-operate with the officers on election duty and shall ensure peaceful and orderly polling and allow the voters to exercise their franchise without any annoyance or obstruction. The candidates shall not serve or distribute any eatables or other solid and liquid consumables (except water).
30. Excepting the voters, no one without a valid pass / letter of authority from the Chief Election officer shall enter the polling booths.
31. The election of the candidate will be nullified in the event of non-compliance of above conditions.
32. If candidates have any specific complaint or problem regarding the conduct of the elections they may bring the same to the notice of the election authority.
33. All candidates shall be jointly responsible for ensuring the cleaning up of the polling area and removal of all election related posters within 48 hours of the conclusion of polling.
34. During the period of the elections, no person, who is not a student on the rolls of the college/University, shall be permitted to take part in the election process in any capacity other than the persons assigned to the election duty.
35. Any person, candidate, or student violating this rule shall be subject to disciplinary proceedings. In addition to this, the candidature, as the case may be, being revoked.
36. There shall not be any canvass inside the classroom/buildings of the department and library.
37. The observers shall be appointed to oversee the election process. Two observers shall be appointed for each school/campus/community college.
38. It shall be the duty of officers, faculty and every student of the University to ensure maintenance of law and order in the campus during the conduct of the election.
39. In the event of any contravention of any of the above conditions, the candidate shall be liable to be stripped of his candidature or his elected post as the case may be and the university may also take appropriate disciplinary action against such violators.
40. The student representatives of the Grievances Redressal Cell should not contest the election.
41. In case of tie between candidates for any post(s), first preference would be given to the tie candidates to decide themselves by mutual consent. If not, the candidate would be chosen by draw.
42. In addition to the above mentioned code of conduct, provisions of Indian Penal Code 1860 (Section 153 A and Chapter IX A – Offences Relating to Election) shall be applicable.

43. Election Officers

Dean or a senior faculty nominated by Dean will be the election officer for the School concerned. Prof. Lalitha Ramakrishnan, Centre Head, Karaikal campus and Dr. Jayant Kumar Mishra, Head of Ocean Studies & Marine Biology will be the election officers for the Karaikal and Port- Blair Campuses respectively. The respective coordinator of the Community college of Mahe centre and Puducherry will be the Election Officers.

Prof. A. Chellaperumal, Dean, Students' Welfare will be the Election officer for conducting the election to the Office Bearers of the Students Council.

Prof. K.V. Devi Prasad, Department of Ecology & Environmental Sciences, Pondicherry University, Pondicherry (email ID studentelection.ceo@pondiuni.edu.in) will be the Chief Election Officer of the University and Dr. S. Sudalai Muthu, Associate Professor, Department of Banking Technology, Pondicherry University, Pondicherry will be the Deputy Chief Election Officer.

All matters relating to student representatives, starting from the filling of nomination up to the declaration of the results for School/Campus/Community College, will be dealt by the respective Dean or his/her nominee/Campus Heads/Principal respectively. The election of office bearers and the overall supervision of the elections will be the responsibility of Chief Election Officer assisted by the Deputy Chief Election Officer.

Representatives of Port-Blair and Karaikal Campuses and Community College of Mahe shall cast their votes for the office bearers of the Students' Council through e-mail to the Election Officer (e-mail ID of the Dean, Students Council with a copy to the Chief Election Officer), which will be counted along with the secret ballot votes by other representatives.

ELECTION SCHEDULE

Filing of Nomination papers for the post of School/Campus/ Community College representatives	20.11.2015 (Friday)	10.00 AM- 1.00 PM
Scrutiny and Declaration of valid Nominations	20.11.2015 (Friday)	2.00 PM – 4.00 PM
Withdrawal of nominations	20.11.2015 (Friday)	4.00 PM – 5.00 PM
Publication of final list of contestants	20.11.2015 (Friday)	5.00 PM - 7.00 PM
Polling for Electing School/Campus/ Community College representatives	23.11.2015 (Monday)	10.00 AM – 1.00 PM
Counting of Votes & Declaration of results for School/ Campus/ Community College representatives	23.11.2015 (Monday)	2.00 PM – 5.00 PM
Declaration of results for the School Representatives	23.11.2015 (Monday)	5.00 PM – 7.00 PM
Nominations to be filed for Office Bearers	24.11.2015(Tuesday)	10.00 AM – 1.00 PM
Scrutiny and Declaration of valid Nominations for Office Bearers	24.11.2015 (Tuesday)	2.30 PM – 3.30 PM
Withdrawal of nominations for Office Bearers	24.11.2015 (Tuesday)	3.30 PM – 4.30 PM
Publication of final list of contestants for Office Bearers	24.11.2015 (Tuesday)	4.30 PM – 5.30 PM
Polling for the Electing office bearers to the Students' Council	26.11.2015 (Thursday)	10.00 AM – 1.00 PM
Counting of Votes and Declaration of results for office bearers to the Students' Council	26.11.2015 (Thursday)	3.00 PM – 6.00 PM





FORM OF NOMINATION FOR ELECTION TO THE STUDENT COUNCIL

NAME OF THE POST: _____
Name of the Nominee : _____
Enrollment No.: _____
Programme : _____ [MA or MSc PhD as applicable)
Department _____

I, _____, do hereby accept the nomination to the _____
(fill in the name of the post nominated for) of the Student Council and agree to abide by all the rules
promulgated by the University in this regard

Signature of the Nominee with date:

We, the undersigned, hereby nominate the abovementioned student as a candidate for the post of

NAME OF THE PROPOSER: _____ ENROLLMENT No. : _____

PROGRAMME AND DEPARTMENT: _____ SIGNATURE & DATE: _____

NAME OF THE SECONDER : _____ ENROLLMENT No. : _____

PROGRAMME AND DEPARTMENT: _____ SIGNATURE & DATE: _____

[NOTE: PLEASE ATTACH COPIES OF THE ID CARDS OF THE NOMINEE, PROPOSER AND SECONDER]

ENDORSEMENT BY THE HEAD OF THE DEPARTMENT : THE NOMINEE IS ELIGIBLE/NOT ELIGIBLE TO CONTEST (STRIKE OUT
APPROPRIATE OPTION)

SIGNATURE WITH DATE AND RUBBER STAMP:

To
THE RETURNING OFFICER / DEAN OF STUDENTS
SCHOOL OF _____
PONDICHERRY UNIVERSITY

ENDORSEMENT OF THE RO OR HIS ASSISTANT: RECEIVED AT(TIME) _____ ON (DATE)
SIGNATURE: _____

ENDORSEMENT OF RO/ASSISTANT AFTER SCRUTINY: FOUND IN ORDER; NOMINATION ACCEPTED/ REJECTED
BECAUSE OF _____