



PONDICHERRY UNIVERSITY
SCHOOL OF MANAGEMENT
DEPARTMENT OF TOURISM STUDIES

Dr.Y. VENKATA RAO
Associate Prof & Head

University Campus,
Kalapet
Puducherry-605 014

Ref:PU/DTS/2011-12/

Date : 11.08.2011

Sub: Dept. of Tourism Studies –Invited for quotation Printing of Placement Brochure – Reg.

Dear Sir,

I invite Sealed Quotations for Printing of **PLACEMENT BROCHURE** as per the specification details are given below:

Specification: (250 copies)

- a. *60 pages with matt paper*
 - b. *Brochure wrapper 250 Nos 300 gsm board with Matt lamination*
 - c. *Photo graphic work*
 - d. *Clothline Cover 250 Nos(with printing)*
 - e. *Brochure Binding*
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Terms and Conditions:

1. The Sealed quotations should be sealed and superscribed as “*Quotation for Printing of Placement Brochure*” and may be sent to the above address.
2. The quotations should reach the undersigned **on or before 29.08.2011 at 3.00 P.M. Those submitted after 3.00 P.M on the last day will not be considered. The quotation will be opened at 3.30 P.M on 29.08.2011.**
3. You are requested to verify the sample available with the Department of Tourism Studies, School of Management, Pondicherry University, before quoting the rate.
4. Tender is valid for one year from the date confirmation of the rate.
5. No compromise on specifications.
6. Payment will be done upon successful completion of the work. The price should be inclusive of all taxes.
7. University has the right to select or reject any quotation partly or fully without assigning any reason.
8. The Placement Brochures complete in all aspects, should be supplied within 10 days from the date of issue of work order.
9. The Brochures should be delivered promptly to the Department of Tourism Studies, Pondicherry University.

Thanking you,

Yours sincerely,

(Y. VENKATA RAO)

Copy to:
The Assistant Registrar(P&S)
Pondicherry University.