

F. No.6-1/2013-M-I
Government of India
Ministry of Culture

Shastri Bhawan, New Delhi
Dated the 31st January, 2013

Office Memorandum

Subject: Filling up the post of Director General in National Museum, New Delhi under Ministry of Culture on transfer on deputation/contract basis.

1. Applications are invited for appointment to the post of Director General in the revised Pay Band HAG Rs. 67,000/- (annual increment @ 3%)- 79,000/- , General Central Service (Group 'A') Gazetted, Ministerial in National Museum, New Delhi a Sub-Ordinate Office under Ministry of Culture on transfer on deputation/contract basis. The mode of selection is through Search-cum-Selection Committee comprising of experts in the field.

2. **Job Description:**

The National Museum, the premier museum of India with a rich, exquisite collection, under the Ministry of Culture (sub-ordinate office) is seeking qualified candidates for the position of Director General (DG). The incumbent will head the National Museum and will be overall in-charge of its functioning and will work with the Ministry of Culture for coordination and policy formulation for other national-level museums.

3. **Eligibility**

I. **On deputation basis**

Officers under the Central Government or the State Government or Union territories or public sector undertakings or Universities or recognized research institutions or semi-Government or statutory and autonomous organizations:

- (a)(i) holding analogous posts on regular basis in the parent cadre or department; or
- (ii) with three years' service in the grade rendered after appointment thereto on a regular basis in posts in the Pay Band of Rs. 37400-67000/- with Grade Pay of Rs. 10000/- or equivalent in the parent cadre or department; and
- (b) possessing the educational qualifications and experience as under:
 - (i) Master's degree from a recognized University or equivalent; in Museology or History of Art or History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or Chemistry;
 - (ii) Fifteen years' experience (including research work) in Museology or History of Art or History or Sanskrit or Pali or Prakrit or Persian or Arabic or Archaeology or Anthropology or Fine Arts or Chemistry out of which five years' experience shall be in the administration.

Desirable:

Bachelor's degree in Management from a recognized university or equivalent

Note: The maximum age limit for appointment by deputation shall not exceed **fifty six** years as on the closing date for receipt of applications.

(II) On contract basis

Persons possessing qualifications and experience as specified in item I (b)(i) and (ii) above for appointment by deputation.

Note 1: The maximum age limit for appointment on contract basis shall not exceed **sixty seven** years as on the closing date for receipt of applications.

Note 2: Appointment on contract basis shall be for a period of **three years** and may be extended subject to satisfactory performance and maximum age limit of **seventy years**.

Note 3: In case of appointment on contract basis, the terms and conditions of service of the incumbent of the post shall be as applicable to a Group 'A' officers of the Central Government holding analogous post.

4. Applications, in duplicate, in the prescribed proforma placed below (Annexure-I & Annexure-II) and complete and up-to-date CR dossiers of the officers who can be spared in the event of their selection, should be reached to the undersigned through proper channel within a period of 45 days from the date of publication of advertisement. Applications received after the last date or otherwise found incomplete will not be considered and stand rejected.

(Deepak Ashish Kaul)
Director
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Room No. 329/C,
Shastri Bhawan,
Dr. Rajendra Prasad Road,
New Delhi- 110001

Note: The details included the application format and Recruitment Rules are also available on the official website of the Ministry of Culture at <http://www.indiaculture.nic.in>.

To:

1. All Ministries/Department of Govt. Of India with the request for further circulation of vacancy among all the Attached/Subordinate Offices/Autonomous Bodies/Public Sector Undertakings/Universities/Recognized Research Institutions/Semi-Government/Statutory/Autonomous Organizations under their control.
2. Chief Secretaries of States/Union Territories
3. Director (C&A), National Museum, Janpath, New Delhi for displaying at notice board of the Museum and its website.
4. The Director General, Doordarshan, Doordarshan Bhawan, Copernicus Marg, New Delhi-110001 with the request to telecast the vacancy in the Employment News.
5. The Director General (Resettlement Division), Ministry of Defence, West Block-IV, Wing-I, R.K.Puram New Delhi for wide publicity among eligible officers.
6. Attached/Subordinate Offices/Autonomous Organizations under the Ministry of Culture.
7. Registrars of all Universities
8. Director, Employment News, West Block, R.K.Puram, New Delhi 110066
9. NIC for placing on the website of the Ministry

BIO-DATA PROFORMA

1. Name and address (in Block letters):
2. Date of Birth (In Christian era):
3. Date of retirement under Central/State Government:
4. Education Qualification:
5. Service to which you belong (if applicable):
6. Whether belong to SC/ST/OBC:
7. Please state clearly whether in the light of entries made by you above, you meet the requirement of the post and under which mode of recruitment (Deputation/Contract):
8. Details of employment, in chronological order, enclose a separate sheet, duly authenticated by your signature if the space below is insufficient:

Office/Institute	Post Held	From	To	Scale of Pay and Basic Pay	Nature of Duties

9. Nature of present employment i.e. ad-hoc or (Temporary) quasi-permanent or permanent.
10. In case the present employment is held on deputation/contract basis, please state:-
 - (a) The date of initial appointment
 - (b) Period of appointment on deputation/contract
11. Additional details about present employment. Please state whether working under:-
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organization
 - (d) Government Undertaking
 - (e) Universities
12. Are you in revised scale of pay? If yes, give the date from which the revision took place (Please indicate the pre-revised scale, as well):
13. Existing total emoluments drawn per month.
14. Additional information, if any, which you would like to mention in support of your suitability for the post. (Please enclose a separate sheet):
15. Remarks

Signature of Candidate

Address.....

Forwarding Note by the Employer
(For applications under Deputation mode)

It is certified that:

- (i) Information given in the above proforma is correct as per the service records of the applicant.
- (ii) The applicant is clear from vigilance angle.
- (iii) The integrity of the applicant is beyond doubt.
- (iv) That no major/minor penalty has been imposed on the applicant in last 10 years.
- (v) The cadre controlling authority of the applicant has given its clearance for his applying for the above post.
- (vi) The ACR Dossier of the applicant is enclosed with the application.

(Signature with seal of the authorized signatory of behalf of the employer)