



# UGC ACADEMIC STAFF COLLEGE

University of North Bengal

P.O. North Bengal University, Siliguri, Dist. Darjeeling, Pin: 734013

Railway Station: New Jalpaiguri (NFR)  
Airport: Bagdogra



Phone: 0353-2580174 Fax: 91-353-2580173  
E-mail: ascnbu@gmail.com

Ref. No. ASC/204/13

Date: 08.04.2013

To,

The Registrar

*Pondicherry*  
.....  
*University*  
.....  
*Pondicherry*  
.....

2512  
RJ/Regr/No.  
Dt: 08/04/2013

ETB

*Mr*  
*25/4*

*Ames*  
*8/4/13*

Sir / Madam,

I am enclosing herewith yearlong programme of UGC Academic Staff College, University of North Bengal for your kind information and circulation among the colleagues.

With regards,

*Raghu (u.c.)*

Yours sincerely,

*Raghu*  
(Professor Raghunath Ghosh)

Director, UGC Academic Staff College  
University of North Bengal

Enclosed: Academic Programme 2013- 2014.



# UGC Academic Staff College University of North Bengal

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Phone: 0353-2580174 Fax: 91-353-2580173, E-mail: ascnbu@gmail.com

PROPOSED ACADEMIC PROGRAMME  
*of the*  
UGC Academic Staff College  
University of North Bengal  
**2013-14**

Sr. No.	Subject	Dates	
		From	To
<b>A</b>	<b>REFRESHER COURSES</b>		
1.	Women's Studies (Inter-disciplinary) Subject area: History, Political Science, Philosophy, Law, Sociology, Anthropology, Economics, Geography, Education, Physical Education, Psychology, MSW, Literature Groups (Bengali, Hindi, English, Sanskrit, Nepali).	02.05.13	22.05.13
2.	History	07.05.13	27.05.13
3.	Philosophy (Inter-disciplinary) Subject area: Philosophy, Literature (Bengali, English, Nepali, Sanskrit & Hindi), Fine Arts, Performing Arts & Social Sciences (Sociology, Economics, Political Science, History & Law)	04.06.13	24.06.13
4.	Zoology	01.08.13	21.08.13
5.	Commerce	01.08.13	21.08.13
6.	Research Methodology (Inter-disciplinary) Subject area: Political Science, Sociology, Anthropology, Economics, Law, History, Philosophy, MSW, Education, Research Methodology, Women's Studies. Journalism, Mass Communication, Psychology, Value Education, Physical Education.	20.08.13	09.09.13
7.	Life Long Learning & Extension (Inter-disciplinary) Subject area: Lifelong Learning, Education, Rural Development, Social Work, Economics, Political Science, Sociology, History, Physical Education.	03.09.13	23.09.13
8.	Library & Information Science (Inter-disciplinary) Subject area: Library Science, Social Sciences (Economics, Political Science, Sociology and Philosophy), Anthropology.	11.09.13	03.10.13
9.	Political Science	19.09.13	09.10.13
10.	Life Sciences (Inter-disciplinary) Subject area: Zoology, Botany, Microbiology, Biochemistry, Biotechnology, Physiology.	19.09.13	09.10.13
11.	Geography	26.11.13	16.12.13
12.	Sociology	28.11.13	18.12.13
13.	Nepali	20.12.13	09.01.14
14.	Bengali	20.12.13	09.01.14
15.	English	08.01.14	28.01.14
16.	Mathematics	08.01.14	28.01.14
17.	Environmental Law (Inter-disciplinary) Subject area: Law, Economics, Sociology, Political Science, Commerce, Anthropology, Geography, Physics, Botany, Zoology, Biotechnology, Microbiology.	07.02.14	27.02.14
18.	Physics.	11.02.14	03.03.14
<b>B</b>	<b>ORIENTATION PROGRAMMES</b>		
1.	14 <sup>th</sup> Orientation Programme	25.04.13	22.05.13
2.	15 <sup>th</sup> Orientation Programme	18.07.13	14.08.13
3.	16 <sup>th</sup> Orientation Programme	26.11.13	23.12.13
4.	17 <sup>th</sup> Orientation Programme	26.02.14	25.03.14
<b>C</b>	<b>WORKSHOPS / SHORT TERM COURSES</b>		
1.	Non teaching Staff Training Programme (Computer Skill Development)	29.07.13	30.07.13
2.	Principals' Workshop	22.07.13	23.07.13
3.	Research Scholars' Training Programme (for Ph. D. Scholars) (Quantitative Social Science Research and Econometric Methods) 10 days Programme	24.07.13	02.08.13

*N.B. The above time schedule of courses and programmes is subject to modification due to exigencies.*

**UGC ACADEMIC STAFF COLLEGE  
UNIVERSITY OF NORTH BENGAL**

P.O. North Bengal University, Siliguri, Dist. Darjeeling, Pin: 734013 (West Bengal)  
Web site: [www.nbu.ac.in](http://www.nbu.ac.in)

Applications in plain paper/ prescribed form obtainable from the office of the UGC-ASC by *sending stamped (Rupees five)self-addressed envelope* or from our website duly forwarded by the Principal of the College/ Head of the Department, Dean of the Faculty, are invited from College/ University Lecturer/ Asstt. Professor, Reader for the following Refresher Courses (RC) (21 days) and Orientation Programmes (OP) (28 days). Lecturers working in the Universities and Colleges, that are included under section 2 (f) of the UGC Act, even though they may not yet be fit to be included under 12-B are eligible to participate. The teachers of colleges, who do not yet come within the purview of section 2 (f), but have been affiliated to a university for at least two years are permitted to participate.

The temporary/ contractual teachers (also from Private Engineering Colleges) who have been teaching for at least three academic sessions in an institution which has been affiliated to a University may be allowed to participate in the OP/ RC to enhance their skills. Part-time teachers affiliated to University/ AICTE drawing salary at the UGC rate may also be included in OPs/ RCs.

For RCs, participation in an OP is a prerequisite qualification. However, in exceptional cases a teacher may be allowed to complete an RC prior to completion of an OP. Also there should be a minimum gap of one year between two courses subject to relaxation as per UGC rules. For OPs newly appointed lecturers up to six years of continuous service and all those teachers who require orientation for getting higher grade may also apply.

The applications should reach the Director, UGC Academic Staff College of the above address at least *twenty* days before the date of commencement of the course. *Application will be entertained / accepted only when accompanied by demand draft of Rs. 500/- (non-refundable) in favour of "University of North Bengal" payable at SBI, NBU Campus Branch. The application fee may also be deposited to the University cash counter directly, in which case a copy of the receipt may be attached with the application.*

Contact Details: Phone No. (0353) 2580174 (Office),  
Fax No. (0353) 2580173 (Office), [E-mail:ascnbu@gmail.com](mailto:ascnbu@gmail.com)

*Professor Raghunath Ghosh  
Honorary Director  
UGC-ASC, NBU*



**UGC ACADEMIC STAFF COLLEGE**  
**UNIVERSITY OF NORTH BENGAL**  
**(UGC-ASC, NBU)**

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**Phone: 0353-2580174 Fax: 91-353-2580173, E-mail: ascnbu@gmail.com**

**APPLICATION FORM FOR PARTICIPATION IN**  
**ORIENTATION PROGRAM (OP)/ REFRESHER COURSE (RC)**

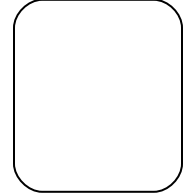
To  
The Director  
UGC Academic Staff College  
University of North Bengal

Sir,

I wish to join the Orientation Programme / Refresher Course in \_\_\_\_\_ to be held from \_\_\_\_\_ to \_\_\_\_\_. I shall abide by the terms and conditions of the course/ programme and will attend each and every session and will participate in every possible way.

My particulars are given below:

1. Full Name : \_\_\_\_\_  
(in block letter)
2. Sex (Male/Female) :
3. Address for communication : \_\_\_\_\_  
\_\_\_\_\_ PIN \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_
4. Residential Address : \_\_\_\_\_  
\_\_\_\_\_ PIN \_\_\_\_\_ Phone \_\_\_\_\_
5. Category : General/SC/ST/OBC
6. Age : \_\_\_\_\_ 7. Date of Birth : \_\_\_\_\_
8. Name and address of the College/University/Institution : \_\_\_\_\_  
\_\_\_\_\_ PIN \_\_\_\_\_ Phone \_\_\_\_\_
9. The type of College/University/Institution : \_\_\_\_\_  
Govt./Govt. Sponsored/Autonomous /Private
10. Current position/post held :
11. Scale of Pay and present Basic Pay :
12. Nature of the post (substantive/temporary/part time etc.) :
13. Date of appointment to a substantive post :
14. Teaching experience in a substantive post : Year \_\_\_\_\_ Month \_\_\_\_\_
15. Promotion due on :
16. Papers taught : (a) Undergraduate (b) Postgraduate



17. Academic Qualifications:

Degree	Subject	Year	Class/ Div	Marks (%)	University/ College
B.A/ B.Sc/ B.Com					
M.A/ M.Sc/ M.Com					
M.Phil					
Ph.D.					

18. Subject, Field of specialization and area of Interest :

19. Research Activities/ Publications if any :

20. (i) Is the College/Institution affiliated to a University? Yes/No

(ii) If yes, name of the affiliating University :

21. Details of OP/RC attended before :

Programme/ Course	Duration	Name of the Academic Staff College
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22. Whether accommodation is required: Yes/No

**Declaration** : I hereby declare that the information given above is true to the best of my knowledge and that I shall abide by the rules and regulations of the Academic Staff College, University of North Bengal.

Place :

Date :

\_\_\_\_\_  
Signature of the Applicant

## RECOMMENDATION OF THE FORWARDING AUTHORITY

I recommend Dr./Mr./Mrs----- for participation in O.P.No : -----R.C. in----- to be conducted by the Academic Staff College, University of North Bengal, during the period ..... to ..... He/ She will be released from the College/ Institution/ University for the duration of the above programme/ course.

Place :

Date :

\_\_\_\_\_  
Signature of the Principal/Teacher-In-Charge/  
Registrar/Head of the Institution  
(with official seal)

### Instructions to the applicants:

1. The form should be filled out completely; please keep a photo-copy with you.
2. A candidate should submit only one application indicating the particular Program/ Course. However, if she/he is not selected and if she/he wishes to be considered for any subsequent Program/ Course, a letter (duly forwarded by the authority) may be sent to ASC-NBU to that effect enclosing a copy of the original application.
3. **The envelop containing the application should bear the name of the Program/ Course applied for and the duration.**
4. All communications should be addressed to The Honorary Director, UGC-Academic Staff College, University of North Bengal, P.O. North Bengal University, Siliguri, Dist. Darjeeling, Pin: 734013.

**Note 1** : The ASC-NBU, has a very limited number of accommodation available to the participants; the applicants, if selected, should be prepared to arrange their accommodation if the ASC-NBU hostel is full.

**Note 2** : Any incorrect statement may cause cancellation of the application.